

SAUGUS DISTRICT TEACHERS ASSOCIATION

DECLARATION OF CANDIDACY

Office of President 2018-2019

The following duties have been established by the Site Rep Council of the Saugus Teachers Association:

- **Organize and attend all Site Rep Council meetings per month**
- **Organize and attend all Executive Board meetings, called as needed**
- **Attend WHO awards dinner, school board members dinner, legislative dinner, and Teacher Tribute annually**
- **Attend all SCV Chapter Presidents Council meetings and Uniserv meetings**
- **Attend SCV Bargaining Council meetings**
- **Attend CTA Region III Presidents meetings**
- **Attend CTA Leadership/Presidents meetings**
- **Attend all monthly and special Saugus District School Board meetings**
- **Meet with Superintendent, Assistant Superintendents, and business manager monthly prior to Board meetings**
- **Respond to unit members' inquiries-grievances, contract maintenance, credentialing, insurance, retirement, interpersonal relations, etc- and refer to appropriate counsel**
- **Refer members to CTA staff and legal counsel.**
- **Act as authorized agent for SCVTA Elementary PAC and coordinate activities with the treasurer of the committee**
- **Communicate with retained legal counsel for the SCTVA Elementary PAC committee**
- **Maintain contacts with and respond to contacts with local and regional media**
- **Oversee political action activities of the Association in collaboration with Political Action chairperson**
- **Fill committee positions with Executive Board and/or Executive Council approval in accordance with Association Constitutional Bylaws**
- **Fill contractual committees as required by Agreement**
- **Serve on PAR panel and appoint Association members to PAR panel**
- **Oversee STATIC text content in collaboration with STATIC editor**
- **Write articles for SCTVA STAR publication**
- **Advise and monitor Negotiation team**
- **Coordinate chapter members attendance at CTA Good Teaching Conference, CTA Human Rights and Equity Conference, NEA Urban Issues Conference, and NEA Representative Assembly**
- **Coordinate all chapter, Bay Valley Service Center Council, CTA State Council, and NEA Delegate elections in collaboration with the Association Elections Coordinator**
- **Coordinate Association participation in the SCV Teachers Associations cluster workshop and seminar program**

- **Coordinate Association participation in the SCV Teachers Association National Board Network**
- **Organize and distribute information about STA/CTA/NEA services and programs, new teachers luncheon, local workshops, regional conferences, CTA Special Services, calendars, Day of the Teacher recognition, etc.**
- **Maintain contacts with all representatives of CTA/NEA endorsed benefit providers: Horace Mann, First Financial Credit Union, A+ California Casualty, UnumProvident, and provides updates to members as necessary**
- **Represent the Association in all criminal and civil suits, arbitration hearings, PERB duty of fair representation cases, and other cases duly adjudicated.**
- **Be the official representative of the Association at all other gatherings, public and private, for which an Association representative is required, or delegate such a representative.**